



-EXECUTIVE OFFICE OF THE PRESIDENT- COUNCIL ON ENVIRONMENTAL QUALITY

INTERNSHIP APPLICATION

CEQ has unpaid internship opportunities available year round, and is **currently seeking interns for the Fall of 1999, and Spring and Summer of 2000.**

I am applying for an internship for the following session:

Fall 1999 _____
(September - December)

Deadline: July 1, 1999

Spring 2000 _____
(January - May)

Deadline: November 1, 1999

Summer 2000 _____
(May - August)

Deadline: March 1, 2000

All internships are full time. Ideally, we look for students who are available at least four days or more per week for the Fall and Spring sessions, and five days a week for the summer session. Please indicate the number of days per week you will be available: _____ Earliest date you can begin: _____

PERSONAL INFORMATION

Last Name

First Name

Middle Initial

Social Security Number

Date of Birth (mm/dd/yr)

Place of Birth (City, State)

Address while in Washington

Phone Number while in Washington

Permanent Address

Permanent Phone Number

Prior Campaign/Political Experience

ACADEMIC INFORMATION

College/University Email Address

Current Address Current Phone Number

Major/Degree

Expected Month/Year of Graduation GPA (Cumulative)

Computer Skills

INTERNSHIP PLACEMENT

Please list your areas of experience/interest (e.g. natural resources, international environmental issues, communications and outreach, sustainable development, etc.). **Please be aware**, this does not guarantee that you will be placed in one of these areas.

CRIMINAL BACKGROUND

Have you ever been charged with or convicted of any criminal offense, DWI or misdemeanor offenses?
Yes_____ (please describe below) No_____

Are there currently any charges pending against you for any criminal offense?
Yes_____ (please describe below) No_____

NOTE: Please be aware that the White House has a zero-tolerance policy for drug use. You will be required to take a drug test prior to beginning your internship. You also will be asked about any use of drugs during your security interview. Failure to pass the drug test will result in your immediate disqualification.

Please send, along with this application, a resume with two professional references, brief writing sample, unofficial transcript and a cover letter to: **Robert Kapla, Special Assistant for Policy and Administration, Council on Environmental Quality, Room 360, Old Executive Office Building, Washington, DC 20502.** Phone (202) 456-6224, Fax (202) 456-2710.